



Health and Safety Policy

Statement of General Policy

We - Aylsham and District Community Shed (ADCS)

- encourage & support a culture whereby all members may identify, report, assess & control safety risks in the Shed;
- endeavour to continuously improve member's safety to reduce the risk of work related injury, illness or harm;
- provide induction training & briefings to ensure that all members and visitors to the Shed have the relevant, knowledge & awareness to understand the risks, and their own safety obligations;
- endeavour to comply with all applicable laws, regulations, statutory obligations, & other relevant requirements;
- ensure that the information, resources & skills necessary to effectively manage our identified safety risks are available;
- seek to maintain & improve our safety management system;
- consult & communicate with our members about safety;
- provide information & documentation to assist with effective safety management;
- also accept our duty of care for the Health & Safety of other persons who may be affected by our activities, e.g., the general public who visit the Shed or who attend events held by the ADCS at other venues. This policy will be subject to review & revision as considered necessary.

Responsibilities

Responsibility for ensuring this policy is put into practice at the Shed devolves upon any Responsible Person present at the Shed at such times the Shed is open. Members of the Aylsham and District Community Shed taking part in activities must ensure that they understand the limits of their own competence and responsibility to deal with any Health & Safety issues which may arise.

All members have a duty to

- co-operate with the Responsible Person(s) and the Trustees on Health & Safety matters;
- not interfere with anything provided to safeguard their Health & Safety;
- take reasonable care of their own & other's Health & Safety;
- use equipment correctly & in accordance with training & instructions.

| Policy revision record | | |
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| Date | Type | Change Summary |
| 31/08/2025 | Created | Draft document created. |
| 21/01/2026 | Amended | Fonts changed to house style, revision history added. |
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